

**Groves Public Library**  
**Student Volunteer Sheet**  
**(Under 18 Years of Age)**

Date: \_\_\_\_\_

Guardian's Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Address: \_\_\_\_\_

Organization: \_\_\_\_\_

Hours needed: \_\_\_\_\_ Date these hours must be completed: \_\_\_\_\_

Days you are available to volunteer:

Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday \_\_\_\_\_ Saturday \_\_\_\_\_

Morning \_\_\_\_\_ Afternoon/Evening \_\_\_\_\_

1. We are happy to help our students with volunteer hours needed for school organizations, Boy Scouts, Girl Scouts, 4-H, church, and other extracurricular organizations. However, the library cannot guarantee that all hours required will be available. Generally, the library can only commit to 12 volunteer hours. This may change depending on the time of year, or what is going on at the library at the time. Do not count on the library being your only source of hours.

2. We urge students to keep appointments for volunteer service, as the library may set up special assignments for you. If you cannot come, please notify the library. Our number is 409-962-6281.

3. Special needs and 13 years or younger can work 2 hours unattended by guardian. If additional time is scheduled, a guardian will need to be present.

**Agreement**

I have read the two statements above, and I understand that Groves Public Library can only commit to providing 10 hours of community service. I also understand that I am required to give the library notice if I cannot keep an appointment to do my hours as agreed upon. I will call if I cannot come.

Guardian Signature: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Staff: Please give a copy of this agreement to applying student volunteers, and keep a signed copy for the library records.